

Union of UEA Students

Strategic Management Committee

27/11/2017

3pm BR3

1. Minutes, Apologies, Matters Arising

JR and IE absent.

SECTION A: UPDATES/REPORTS

Operational & Key Relationship Updates

Each manager and sabbatical officer should update on their area of work (60 seconds max each) (ALL)

Any contact with the University should be reported here with any issues or upcoming meetings considered (ALL)

JD – SEC, LTC, Estates Forum, OFS, Senior Postholder Pay, Education Committee, SS meeting.

TC – Internal staff investigations, SS meeting, Strategic conversation, management accounts.

CK – ThisGirlCan week, Sports Night investigations.

ML – University Council, HR and Noms, Education Committee, Student Experience Committee, Inclusion Workshops.

LC – appraisals, recruitment, DSA conference, Inclusive curriculum, DFE, SAAG, Staff survey.

MC – Catalyst funding meeting, care packages, PG Assembly prep.

2. Social Enterprises Updates

To consider trading updates from shops, bars and ents on trading (TC)

Management accounts released, position looks good. TC to analyse further with help from WS. Shop sales down, Unio sales up. Ents - numbers on weekends down, Tuesdays are up. TC aware of which events are high risk to lose money. Where Union is responsible for gigs, there is a tolerance over mix of gigs and shows however student focused events are less tolerable and therefore there will be a approval from elected officers ahead of time.

SECTION B: ITEMS FOR DISCUSSION

3. Key decisions of Council 16 November (JD)

Management committee to explore allocation of line manager/staff support. Paper and allocation is approved.

4. Livewire Accountability Show (JR)

Officers take part in show called 'The Roast' which is an accountability based livewire show. CK and JR asked for questions in advance. Hosts not happy about this therefore theme based was approved. First shows were successful however more recent shows have felt difficult. JR wanted to raise issue of this. CK and MC noted they have had to deal with negative aspects of this.

JD noted student media should be able to report areas they wish to pursue however not unreasonable to ask for topic and lines of enquiry. JD noted there should be lines added to protocol to reflect this.

JD noted happy to assist CK in reviewing media protocol and ensuring that requests for topics should be through staff.