

Minutes

Subject:	Management Committee Minutes: 4 September 2018
Produced by:	Tony Moore
To:	Management Committee
Action:	To approve
Status	Open
Paper:	MC 9.18 4

Present: Georgina Burchell (GB), Oli Gray (OG)

In attendance: T Cave (TCV), Lou Chiu (LC), Tony Moore (TM), Toby Cunningham (TCU)

Chair: Sophie Atherton (SA)

Apologies: Martin Marko (MM), Jenna Chapman (JC)

Action Points

- *student staff sexual misconduct be added to the Risk Register*
- *Lucy Aspey to be invited to next meeting to present the Housing Review*

MC 33 Minutes, Apologies, Matters Arising

Chair noted apologies from MM and JC.

OG noted the minutes for the last meeting were still in preparation.

MC 34 Operational & Key Relationship Updates

SA

- Met with Jon Sharp – productive discussion on Endorsement Policies, Election Blocs

GB

- Met with STS and Careers. Discussions on Housing Review with Lucy Aspey (Lucy will be invited to next MC to present Review)
- Skills training

OG

- Met Careers.
- Working on Student Transformation Weekend, including site visit.
- Met with HUM WP lead, discussed male mental health – meshed with OG's manifesto pledges.
- Met with alumni fund officer to discuss opportunities for funding of students who are denied opportunity to take part in sports due to poverty.
- Governance research trip with SA.

LC

- Met with Head on disciplinary process – paper will be coming to MC
- Black History Month – University very much on board
- STS training on mental health – with disseminate across SU
- Meeting to discuss briefing and communications for University Open Days
- Beginning soft push on course rep elections nominations
- Student Transformation Weekend planning

TCV

- Extraordinary Finance Committee met
- Accounts final version pretty much finished
- Regular FC to meet on Thursday, Martin, the External Trustee will be coming up for
- VAT digital payment review

TCU

- Attended University's Movement Strategy Workshop – focused on waste management on campus and the implications of Building Zero – goal to establish a 25 year plan
- JCNC meeting later today

MC 35 Social Enterprises Updates

TCU reported a quiet period in trading with the Spar refurbishment proceeding to plan. New coffee machines for Unio have been installed.

OG asked that Shop staff be congratulated for their great work on extending the Grab n Go to cope with the Shop refurbishment closure.

MC 36 Chief of Staff Recruitment

GB reported they had met with Sue Buck for mapping out what we need from a CEO using the thoughts from former Officers and from the staff residential.

MC 37 NUSSL as a supplier

Chair noted that this item would be postponed until the next meeting,

MC 38 September Board Agenda

TCU advised that going forward the agenda points for each Board meeting would come to Management Committee in advance for comment and to give FTOs the opportunity to add items.

OG asked about the situation as to the National Living Wage Foundation (NLWF). TCU advised that Union staff were looking at the criteria for a possible Student Living Wage and there was interest from the University in this work. TCU noted that the Union had also been contacted by an academic from Bristol who was working on this subject and would be visiting the Union in October. TCU advised that the aim would be to work with the University and Loughborough University, which conducted research on criteria for the NLWF, on establishing a national Student Living Wage.

GB asked that student staff sexual misconduct be added to the Risk Register; TCU noted this would be added. **AP**

LC advised on the importance of establishing the level of corporate risk and the Head of Education and Engagement would be working on this.

MC 39 Code of Conduct Case

Redacted due to case confidentiality.

*The Committee agreed that consideration of whether to send to the case to a disciplinary hearing and whether to share with the University should be postponed to a future meeting. **AP***

MC 40 Staffing (Closed Business)

There was none.

MC 41 AOB

GB reported as Chair of Trustees that they had met with Ben Gibbins to discuss their future on the Board. GB noted that Ben wished to be nominated to serve for another term and would take part in the DOBs and continue on the Finance Committee whilst Martin Jopp had been appointed to Finance Committee and would be taking over as Deputy Chair for the present.

MC 42 TDP of next meeting

Will meet on Monday 17 September at 4 pm with Lucy Aspey to be invited to present on the Housing Review. **AP**